

# AGENDA

**Meeting:** DEVIZES AREA BOARD  
**Place:** Devizes Sports Club, London Road, Devizes SN10 2DL  
**Date:** Monday 27 January 2014  
**Time:** 6.30 pm

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Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

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**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6.00pm.**

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Please direct any enquiries on this agenda to Eleanor Slack (Democratic Services Officer), on 01225 718255 or [eleanor.slack@wiltshire.gov.uk](mailto:eleanor.slack@wiltshire.gov.uk)

or Richard Rogers (Community Area Manager), on 07771 547522 or [richard.rogers@wiltshire.gov.uk](mailto:richard.rogers@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on 01225 713114/713115.

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## Wiltshire Councillors

Cllr Liz Bryant, (Bromham, Rowde & Potterne)  
Cllr Peter Evans, (Devizes East)  
Cllr Sue Evans, (Devizes North)  
Cllr Richard Gamble, (The Lavingtons and Erlestoke)

Cllr Simon Jacobs, (Devizes and Roundway South) (Chairman)  
Cllr Laura Mayes, (Roundway) (Vice-Chairman)  
Cllr Philip Whitehead, (Urchfont and the Cannings)

	<b>Time</b>
<p>1 <b>Chairman's Welcome and Introduction</b></p>	<b>6.30pm</b>
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> (<i>Pages 1 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 25 November 2013.</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 <b>Chairman's Announcements</b> (<i>Pages 13 - 20</i>)</p> <p>To consider the following announcements:</p> <ul style="list-style-type: none"> <li>a. Community Infrastructure Levy (CIL)</li> <li>b. Integrated Performance Management Report</li> <li>c. JSA event to be held on 4 March starting at 6.30pm</li> <li>d. Wiltshire Core Strategy</li> </ul>	<b>6.35pm</b>
<p>6 <b>Partner Updates</b> (<i>Pages 21 - 28</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> <li>a. Wiltshire Police</li> </ul> <p>Police and crime Commissioner, Angus Macpherson will be in attendance to provided details on the precept consultation.</p> <ul style="list-style-type: none"> <li>b. Wiltshire Fire and Rescue Service</li> <li>c. Health Services</li> <li>d. Devizes Community Area Partnership (DCAP)</li> <li>e. Devizes Campus Team - (<i>in agenda pack page 25</i>)</li> <li>f. Youth Advisory Group</li> <li>g. Schools updates</li> <li>h. Town and Parish Councils</li> </ul>	<b>6.40pm</b>
<p>7 <b>Legacy for Wiltshire</b></p> <p><b>A lasting legacy for Wiltshire: looking forward to 2014</b></p> <p>In 2013, Wiltshire built on the legacy of a range of community activities and new initiatives including the Queen's jubilee. As we enter 2014, it is time to look forward to see how the Area Boards can build upon the good work delivered so far to create a lasting</p>	<b>6.55pm</b>

	<p>legacy for Wiltshire. Cllr Jane Scott leader at Wiltshire Council will outline some of the new opportunities available to the Area Board in 2014.</p> <p>Director of Wiltshire Museum, David Dawson will update the Area Board on the World War One Commemorations occurring in the Devizes community area.</p>	
8	<p><b>Questions for Cllr Jane Scott</b></p> <p>An opportunity to ask Cllr Jane Scott questions in her capacity as leader of Wiltshire Council.</p>	7.15pm
9	<p><b>Devizes Campus</b></p> <p>The Leader of the Council will give a brief overview of the Campus project which will be followed by a summary of the consultation feedback and next steps towards the Devizes Campus.</p> <p>You will also have an opportunity to influence what the new Campus will be like.</p>	7.20pm
10	<p><b>Neighbourhood Plan</b></p> <p>A presentation will be given on the Devizes Neighbourhood Plan which will be out for initial consultation.</p>	7.50pm
11	<p><b>Healthwatch Wiltshire</b></p> <p>A presentation on the work of Healthwatch Wiltshire by their new Chief Executive, Emma Cooper.</p>	7.55pm
12	<p><b>Community Area Transport Group (CATG) and Air Quality and Transport Strategy Group (Pages 29 - 34)</b></p> <p>To agree terms of reference of the Air Quality and Transport Strategy Group and consider the following recommendation.</p> <p>a) The Devizes Air Quality and Transport Strategy Group recommends that £4k of S106 funding is used to develop travel planning with ASTER</p> <p>To receive a briefing about coaches and developing tourism in Devizes.</p>	8.00pm
13	<p><b>Area Board Funding (Pages 35 - 42)</b></p> <p>Councillors will be asked to consider the following applications:</p> <p>Wiltshire Mind - £495 towards a new laptop  Alzheimers Support - £642 towards an awning at Sidmouth Club  Devizes and District Association for the Disabled - £2412.89 towards a new boiler</p>	8.10pm

Devizes Outdoor Celebratory Arts - £2166 towards outdoor activity equipment  
All Cannings Handbell Group - £500 towards a set of handbells

14 **Close**

**8.20pm**

**Future Meeting Dates**

Tuesday 4 March 2014

6.30pm

Bromham Social Centre

Monday 19 May 2014

6.30pm

Devizes Sports Club

Monday 28 July 2014

6.30pm

Location TBC

## MINUTES

**Meeting:** DEVIZES AREA BOARD  
**Place:** Devizes Sports Club, London Rd, Devizes SN10 2DL  
**Date:** 25 November 2013  
**Start Time:** 6.30 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Eleanor Slack (Democratic Services Officer), on 01225 718255 or [eleanor.slack@wiltshire.gov.uk](mailto:eleanor.slack@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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### **In Attendance:**

#### **Wiltshire Councillors**

Cllr Liz Bryant, Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble, Cllr Simon Jacobs (Chairman), Cllr Laura Mayes (Vice Chairman) and Cllr Philip Whitehead

#### **Wiltshire Council Officers**

Richard Rogers (Community Area Manager) and Alexa Smith (Democratic Services Officer)

#### **Town and Parish Councillors**

Worton Parish Council – Bill Francis

Easterton – Barry Scoug

Bishops Cannings – Jenny Caub

Devizes town Council – Simon Fisher, Andy Geddes, Nigel Carter, A Wooldridge, Judy Rose, Roger Giraud-Saunders

Roundway – Andy Geddes, A Wooldridge,

West Lavington – Liz Evans

Rowde – Rebekah Jeffries, Jackie Bawden

Urchfont – Nicky Mitchell  
Potterne – Tony Molland

**Partners**

Wiltshire Police – Matt Armstrong

Wiltshire fire and Rescue Service – Michael Franklin

Youth Advisory Group – Rosie Mullins, Jasmine Stickly,

Devizes Community Area Partnership – Tony Sedgewick, Ian Rose, Claire Markwell,  
Philip Mackie

Clinical Commissioning Group – Deborah Fielding, Helen Osborn

**Total in attendance: 67**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman opened the meeting and welcomed everyone to Devizes Area Board. Each member of the board was asked to provide a brief introduction of themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Jeff Ody (Devizes Town).</p>
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 23 September 2013 were approved and signed as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>Following questions received the Chairman confirmed that he did not have a conflict of interest as an estate agent. Confirmation was also provided that he did not sit on planning committees or discuss planning matters.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the announcements as provided within the agenda.</p> <p>These included:</p> <ul style="list-style-type: none"> <li>a) <u>Pest Control Service</u> The Chairman thanked Claire Francis from Environmental Services for the pest control display stand. Leaflets regarding the pest control service were circulated.</li> <li>b) <u>What matters to you survey</u> The Chairman invited attendees to complete the survey, which was available until December at <a href="http://www.wiltshire.gov.uk/whatmatterstoyou.htm">http://www.wiltshire.gov.uk/whatmatterstoyou.htm</a>.</li> <li>c) <u>Carers grant</u> The deadline for the next round of applications for the Carers' small grants scheme was 30 November 2013. Grants of up to £5,000 were available to groups and organisations for projects and activities which made a difference to the lives of unpaid carers in Wiltshire.</li> <li>d) <u>Skate Park</u> The contract to build the Skate Park had been awarded to the company 'Wheel Skate'. All were encouraged to contribute to the consultation by</li> </ul>

contacting the Community Area Manager, Richard Rodgers. A planning application was expected to be produced in January and it was hoped that the park would open in the spring.

In the questions that followed, the Community Area Manager confirmed that the road adjacent to the skate park would not necessarily be re-laid as part of this project.

e) Recognising Local Volunteering

The Board were keen to recognise and celebrate the work and achievements of volunteers in the Devizes community area, noting how incredibly hard they worked for the benefit of local people, the town and surrounding villages. To ensure they were recognised and commended for their efforts nominations were being sought in the following 3 categories:

- Individual
- Youth (under 18)
- Team or Group

All were encouraged to make nominations, noting that the closing date was 16 December 2013.

f) State of the Environment Report

Attention was drawn to the State of the Environment report which was published in September 2013. Hard copies were also available at the sign in desk.

g) Wiltshire Heritage Museum

The official opening of the Prehistoric Wiltshire Galleries was also taking place on 25 November 2013, with a special tour organised for 17:15.

Devizes Area Board were among the organisations who helped to fund it. The Chairman encouraged attendees to visit the exhibition which was described by the Times as a 'dazzling display'.

h) Drainage Byelaws

The consultation was open until 10 December 2013.

i) Coate Road Development

Cllr Laura Mayes gave an update on the proposed development of Coate Road which included that the developers had appealed against the decision made by the Strategic Planning Committee.

Members of the public were able to make submissions on this appeal and could do so via the Wiltshire Council website.



a) Wiltshire Police

Inspector Matthew Armstrong presented the update which included:

A replacement officer for Devizes South Rural Area had been recruited. Thanks were given to Inspector Guy Sanders for all his hard work.

There had been media and public interest on the purse theft that occurred in Morrisons Supermarket. The Police were working with retail outlets to reduce offending in the town, which included placing plain clothed officers in shopping areas.

There had been no significant changes to crime figures. However, the increase in violent crime had primarily been in relation to domestic violence.

All were reminded of Claire's Law which allowed women to find out if their partners had any previous convictions for domestic violence. This was being rolled out across the country, noting that Devizes was one of the areas to pilot the scheme.

Following questions received, the Sergeant confirmed that future updates would include details on rural areas of Devizes where possible.

b) Wiltshire fire and rescue

Mike Franklin presented the update which included:

In October one accidental fire had been reported which was a 17 month low. The service continued with its fire prevention work.

An update was given regarding the recent changes at Devizes fire station. Community hub fire stations had been created and were crewed by the station manager, supported by a watch manager and three other members of staff. The staff also patrolled the local area and engaged in community safety work.

The three year public safety plan was also now available to view online at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) with hardcopies available on request.

c) Devizes Community Area YAG

Sarah Howes, Locality Team Leader, gave an update.

The group were seeking to bridge the gap between the young and older members of the Devizes community.

Young people were urged to attend the next meeting which would occur on 6 December 2013 at 18:00 at the Devizes Present Rooms.

	<p>d) <u>Campus Team</u> Cllr Peter Evans drew attention to the campus consultation sheets circulated at the meeting and encouraged all to complete and return before leaving the meeting.</p> <p>e) <u>Devizes Community Area Partnership</u> Tony Sedgewick from DCAP gave an update which included:</p> <p>A rural conference had been held at Market Lavington in October to discuss rural issues, including rural broadband. DCAP were disappointed with the attendance at this meeting and encouraged more support from rural communities in the future.</p> <p>DCAP highlighted the importance of communicating with the Clinical Commissioning Group (CCG) and making local views known to them.</p> <p>This would be Tony's last update as he was retiring at the end of the year. He gave thanks to the Area Board for their support.</p> <p>The Chairman thanked Tony for his hard work and effort.</p> <p>f) <u>Town and parish councils</u> No updates were received.</p> <p>g) <u>Health</u> Judy Rose from Devizes Health Matters, confirmed a meeting had taken place with Deborah Fielding and Steve Rowlands from the CCG on 5 November 2013 where the role of the group was explained, including their campaign to improve health services. The CCG had assured the group of their desire to make health services accessible to local communities and that they were working with care coordinators to provide a joined-up response to health matters in Devizes.</p>
7	<p><u>Cabinet Representative</u></p> <p>Cllr Jonathan Seed, Cabinet Member for Community, Campuses, Area Boards, Leisure, Libraries and Flooding gave a presentation to the Area Board on his area of responsibility. This included the following information.</p> <p>A key focus for Wiltshire Council was to deliver more resilient communities. This approach included a need to use volunteers to help deliver a number of key services.</p> <p>The Council had recently given approval for each area to build a campus within this council's life-time to deliver a programme unique in the country and valued in the region of £120m. The purposes of the campus were to provide a central hub</p>

	<p>providing key services to the local community. Cllr Seed confirmed that there were no plans to close the 23 leisure centres and 31 libraries in Wiltshire.</p> <p>A county-wide review was taking place on Thursday 28 November 2013 to reflect back on how the Boards have worked to date and to ensure the Boards fully reflected the needs of the community areas in the future.</p> <p>A key objective for Wiltshire Council was to ensure that communities were resilient allowing them to help themselves with less intervention from the local authority.</p> <p>Central government had cut funding to local government by 18% and therefore there was less funding available for local communities. As a result of cuts there would be fewer staff with expertise and there would be a need to utilise volunteers to plug this gap. Greater interaction between community groups and Wiltshire Council Officers would therefore be required.</p> <p>The Chairman highlighted the relationship between the Area Board and DCAP as an example of the kind of collaborative relationship that would be required.</p> <p>Upon receiving questions in relation to whether fracking was planned in the local area, confirmation was given that no applications had been received in Wiltshire.</p> <p>Cllr Jonathan Seed explained that whether Wiltshire would become a potential fracking site would depend on whether it was a suitable area for such activity, but that all energy sources would be considered.</p>
8	<p><u>Campus Development</u></p> <p>Alan Bosley, Chairman of the Shadow Communities Operation Board for Corsham gave a presentation on campus development.</p> <p>The Corsham campus has developed as a result of many hours of hard work from the voluntary group (approx 3500 hours). The achievements made were as a result of the trust between the local community and Wiltshire Council..</p> <p>The campus in Corsham would incorporate a library to replace the out-dated building currently used. The campus development team had worked closely with the community, allowing them to create a building to suit the community's unique needs of which the library had been identified as one.</p> <p>The development began with extensive consultation with over 700 responses received from school children. These responses highlighted the desire for the campus to incorporate a climbing wall and an all weather pitch and these had therefore been incorporated within the plans.</p> <p>In the second phase of development, the campus team collaborated closely with architects, engineers and construction companies with the campus plans considered by the Strategic Planning Committee and subsequently approved.</p>

A key issue for the campus was cost and the campus team were tasked with trying to ensure that the cost of running the campus was manageable in the long term.

A key focus was to ensure facilities were accessible for everyone, allowing many different groups to use the building.

Deborah Fielding, Chief Officer and Dr Helen Osborn, CCG and were in attendance and were asked whether they would be happy to answer questions relating to the campus project and specifically the CCG's potential involvement within the Devizes campus.

The CCG were keen to adopt a local approach to delivering healthcare and had 57 member practices which fed into the decision making process. The delivery of health services would need to change to meet demand and to work within the resources available.

The CCG were keen to work with local communities to ensure that each community received the services it needed and the Devizes campus would therefore be a key part of this new way of working. The CCG therefore looked forward to future partnership working.

Cllr Peter Evans addressed the Board to request that the Board approve the appointment of 4 new representatives to the Devizes campus team. Confirmation was provided that public opinion about a Devizes campus was also being sought and to this note a mobile van would be in situ within the market place in Devizes on 7 December between 9:00 and 13:30. All within the community area were encouraged to attend and contribute.

Decision:

That the following representatives are appointed to the Devizes Campus Team

- **Educational and young people representative – Reverend Jonathan Triffit**
- **Wider community representative – Liam Tatton-Bennett**
- **User and community group representatives – Zoe Millington and David Dawson**

The following to be appointed as a **substitute** where required as a **User and Community Group** representative – **Lorraine Reeves**

	<p>As Malcolm Irons, Headteacher of Devizes School, was absent the Chairman explained that a pilot mentoring scheme had taken place at the school a few years ago. Students were mentored by businesses and organisations in the community and over 20 year 12 students took part in the scheme. Devizes School did not currently provide careers advice to year 12 and 13 students and there was therefore a desire to extend the scheme accordingly.</p> <p>The scheme has struggled to maintain student and mentor participation. Margaret Bryant was appointed as the leader of this scheme and would contribute approximately 200 hours of work for the £5,000 funding with the Area Board contributing 50% (£2,500) and the school contributing the remaining 50% (£2,500).</p> <p>In the questions that followed, it was confirmed that it would be difficult to extend the scheme to other schools at present as many did not currently have sixth form provision.</p> <p><b><u>Decision:</u></b></p> <p><b>To provide 50% of the proposed funding (£2,500) to extend the mentoring programme at Devizes school through the use of a consultant to improve the provision for careers advice.</b></p>
10	<p><u>Preparing for Winter</u></p> <p>Simon Rowe, Weather Emergency Officer, gave a presentation on Wiltshire's winter weather plan.</p> <p>Wiltshire Council had a legal obligation under section 41 of the Highways Act 1980, to keep roads clear of snow and ice.</p> <p>The Weather and Emergency Team, which consisted of 4 members of staff and 24 drivers, collected weather information from points across the county. This information was given to the MET office who provided a 2 to 5 day rolling forecast. This included a road surface forecast which helped the team to decide whether to apply salt to the roads.</p> <p>Wiltshire had 8 strategic road routes, which made up the minimum network that the team needed to clear. The remainder of the road network consisted of 24 primary routes, 24 secondary routes and 40 all routes. In the last 10 years the Council had been able to keep the primary network open and as per previous years the local authority had sufficient salt to last through the winter period.</p> <p>The team worked closely with Parish Councils to develop community routes and footway routes to ensure that more roads were clear and usable in bad weather conditions. They were offering a new scheme to manage the salt bins in villages and towns to encourage better use of salt. Under this scheme, Parish Councils would be given a one tonne bag of salt.</p>

	<p>Parish Councils could also implement a snow warden scheme to clear pavements and paths and use portable spreaders on 4 x 4 vehicles. These schemes would be activate by the central team.</p> <p>The work of the team could be followed via its twitter page @wiltshirewinter.</p> <p>Cllr Philip Whitehead introduced the Councillor Initiative regarding the purchase of salt spreaders for Parish Councils and requested the support of the Board</p> <p><b>Decision:</b></p> <p><b>To ring fence £5,000 from the Area Board budget to match fund any requests received from Parish Councils for salt spreaders. This was sufficient to purchase 6 spreaders.</b></p>
11	<p><u>Asset Transfer - Devizes Canoe Club</u></p> <p>The Chairman introduced the application received by Devizes Canoe Club for the transfer of the former depot at Lower Wharf, Devizes to the Devizes Canoe Club in accordance with Wiltshire Council's Community Asset Transfer Policy..</p> <p>James Mahoney, member of Devizes Canoe Club, in attendance to present the application, confirmed the need for the asset transfer. The club, which had Club Mark status, had over 100 members ranging from 9 to 80 years old and participated in many events such as the Devizes to Westminster marathon. The club were hoping to engage local schools and introduce students to paddle sports.</p> <p>He explained that without the asset transfer the club would struggle to survive. They relied on the goodwill of local neighbours. Only one third of the club's equipment was securely stored and there was no indoor training space or changing facilities at present.</p> <p>Cllr Sue Evans spoke in support of the transfer due to the opportunities it offered the local community.</p> <p><b>Decision:</b></p> <p><b>To agree to the Asset Transfer request to transfer the former depot at Lower Wharf, Devizes to the Devizes Canoe Club.</b></p>
12	<p><u>CATG Update</u></p> <p>Cllr Philip Whitehead gave an update on the last meeting of CATG held on Monday 11 November 2013, highlighting the information contained within the report. This included the recommendations within which the Board were requested to approve.</p>

	<p>In the questions that followed it was confirmed that the Whistley village road gates had not been approved.</p> <p>Concern was also expressed by the recent voluntary redundancy of Paul Snook, Community Coordinator at Wiltshire Council. Cllr Philip Whitehead assured the Area Board that the Council hoped to maintain this type of link with the community.</p> <p><b>Decision:</b></p> <p><b>To approve the recommendations within the report as follows:</b></p> <ol style="list-style-type: none"> <li><b>1) The proposal by Worton Parish Council to be delivered when resources allow and the additional cost of the pedestrian count to be covered by the CATG budget ( at £500)</b></li> <li><b>2) A contribution of £5,000 to be made to pay for the zebra crossing at Dauntsey's school</b></li> </ol> <p><b>The proposal for 3 crossings in West Lavington including funding required as outlined in the report</b></p>
13	<p><u>Funding Applications</u></p> <p>The Area Board considered applications for community area grant funding.</p> <p><b><u>Decision:</u></b> <b>To award £1,000 to Wiltshire Farmers Market to expand within Devizes</b></p> <p><b>Reason for Decision: The application meets grant criteria 2013/14.</b></p> <p><b><u>Decision:</u></b> <b>To award £5,000 to Potterne Cricket Club to improve their facilities.</b></p> <p><b>Reason for Decision: The application meets grant criteria 2013/14</b></p> <p><b><u>Decision:</u></b> <b>To award £5,000 to Trinity School towards a trim trail.</b></p> <p><b>Reason for Decision: The application meets grant criteria 2013/14</b></p> <p><b><u>Decision:</u></b> <b>To award £5,000 to Urchfont Cricket club to refurbish their pavilion.</b></p> <p><b>Reason for decision: The application meets grant criteria 2013/14</b></p> <p><b><u>Decision:</u></b> <b>To award £1,430 to Urchfront Village Hall towards IT facilities within the village hall.</b></p>

	<p><b>Reason for decision: The application meets grant criteria 2013/14</b></p> <p><b><u>Decision:</u></b>  <b>To award £5,000 to Bishops Cannings Cricket Club to improve their coaching facilities.</b></p> <p><b>Reason for decision: The application meets grant criteria 2013/14</b></p>
14	<p><u>Close</u></p> <p>The next meeting will take place on 27 January 2014</p>



## Chairman's Announcements

<b>Subject:</b>	<b>Community Infrastructure Levy (CIL)</b>
<b>Officer Contact Details:</b>	Georgina Clampitt-Dix, Head of Place Shaping, Economic Development & Planning 01225 713472 <a href="mailto:georgina.clampitt-dix@wiltshire.gov.uk">georgina.clampitt-dix@wiltshire.gov.uk</a>
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/communityinfrastructurelevy">www.wiltshire.gov.uk/communityinfrastructurelevy</a>
<b>Further details available:</b>	<a href="mailto:CIL@wiltshire.gov.uk">CIL@wiltshire.gov.uk</a>

### Summary of announcement:

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) Charging Schedule. CIL is a charge that local authorities can place on new development to help fund infrastructure needed to support growth.

Consultation is being undertaken on a Draft Charging Schedule that sets out the proposed rates of CIL to be charged on new developments for different types of land use. The consultation starts on 13<sup>th</sup> January 2014 and ends at 5pm on 24 February 2014.

An appendix containing more information on CIL and the consultation including how to comment and the next steps is attached to this Announcement.



## WILTSHIRE AREA BOARDS

### COMMUNITY INFRASTRUCTURE LEVY FOR WILTSHIRE - CONSULTATION

(JANUARY 2014)

#### 1. What is the Community Infrastructure Levy (CIL)?

- 1.1 Wiltshire Council is preparing a Community Infrastructure Levy (CIL) charging schedule. This is a new charge that local authorities in England can place on development in their area. The money generated through the levy will contribute towards the funding of infrastructure to support growth. The Charging Schedule will need to strike an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

#### 2. Why has Wiltshire decided to implement the Levy?

- 2.1 The Government has restricted the ability of local authorities to pool funding for off-site infrastructure through existing section 106 agreements (or developer contributions). It considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much developers will be expected to contribute.

#### 3. How will money from CIL be spent?

- 3.1 CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. The Government confirmed earlier this year that local communities will directly benefit from CIL. Town and parish councils will receive 15% of CIL raised in their area, or 25% if an adopted neighbourhood plan is in place.

#### 4. Consultation on the draft charging schedule

- 4.1 Consultation was held on a Preliminary Draft Charging Schedule for Wiltshire between October and November 2012. The comments from this consultation and additional viability work required by subsequent CIL guidance and proposed amendments to the CIL Regulations (2013) have informed the next stage of the process, the development of the Draft Charging Schedule.
- 4.2 Wiltshire Council is now inviting representations on its CIL Draft Charging Schedule from **13 January 2014 until 24 February 2014, at 5pm.**

##### *Availability of Documents*

- 4.3 The following documents have been published on the council's website at [www.wiltshire.gov.uk/communityinfrastructurelevy](http://www.wiltshire.gov.uk/communityinfrastructurelevy):
- The CIL Draft Charging Schedule
  - Evidence to support the CIL Draft Charging Schedule
  - A draft Regulation 123 List, which sets out the types of infrastructure that the Council may fund, entirely or in part, through CIL.
  - How to make representations, including response form
- 4.4 Hard copies of all these documents can be found at council libraries and the main council offices in Chippenham (Monkton Park), Salisbury (27-29 Milford Street) and Trowbridge (County Hall, Bythesea Road) during normal office hours.

### *Submission of representations*

- 4.5 Representations can be made online, by email or by post to the following addresses:
- Consultation portal: <http://consult.wiltshire.gov.uk/portal>
  - Email: [CIL@wiltshire.gov.uk](mailto:CIL@wiltshire.gov.uk)
  - Post: Spatial Planning, Economic Development and Planning,  
Wiltshire Council, County Hall, Bythesea Road, Trowbridge,  
Wiltshire, BA14 8JN.
- 4.6 Following the close of the consultation, responses will be collated and then considered by an independent inspector at an examination.
- 4.7 Organisations and individuals making representations may request the right to be heard at the examination during this consultation period and representations may also be accompanied by a request to be notified, at a specified address, of the following next steps in the process:
- That the Draft CIL Charging Schedule has been submitted to the examiner
  - The publication of the recommendations and the reasons of the examiner
  - The approval of the Charging Schedule by the council
- 5. Further information**
- 5.1 Any queries should be made to Spatial Planning on (01225) 713223 or [CIL@wiltshire.gov.uk](mailto:CIL@wiltshire.gov.uk).

# Chairman's Announcements

**Subject:** Integrated Performance Management Report

**Officer Contact Details:** Communications Department  
Wiltshire CCG  
[communications.wiltshireccg@nhs.net](mailto:communications.wiltshireccg@nhs.net)

**Weblink:** <http://www.wiltshireccg.nhs.uk>

## Summary of announcement:

With winter now upon us, unsurprisingly the urgent care agenda is of paramount importance to the CCG. The CCG has invested significant funds in order to alleviate pressure throughout the winter, and is running a number of projects and schemes conceived of and designed by our Clinical leadership in locality groups.

Much of this work has been designed and developed in very close partnership with social care colleagues in Wiltshire Council. The schemes include additional primary care capacity, and in particular additional primary care support within care homes; additional social work capacity; Discharge co-ordinators to help people to become able to get home sooner; and the appointment of care co-ordinators to be the point of contact for agencies dealing with at risk patients.

We have also implemented a 6 month pilot of a Simple Point of Access, which is a single point of support enabling patients to be managed at home. Of the 11 cases referred here in the first week, just one patient was admitted to hospital. The service will continue to evolve over the coming weeks expanding its ability to both prevent admissions and, by working with the discharge teams, support discharges from the acute hospitals. Many of the initiatives we have put in place are coherent with the objectives of our Community Transformation programme, which continues to make strong progress.

The latest meeting of the Joint Commissioning Board occurred on 24 October 2013, and provided a useful indication of the progress we have made in our working partnership with colleagues from the Council.

As the end of the year approaches, our Annual Planning cycle is reaching a level of maturity. The principal aim of the CCG 2014/15 Plan is to identify programmes of work that, when delivered across the CCG, will have significant impact on supporting the delivery of our strategic aims and objectives, address a recognised performance shortfall or mitigate a key risk, as well as addressing our financial challenge.

The development of the Plan has been rooted in the clinically led locality groups, working with the GPs to ensure that the projects meet real needs and have the active support of our clinical leaders. The Governing Body received an update on progress on 26 November 2013, although naturally they have been kept closely apprised of progress and development throughout the year. We were able to share the direction of travel at a successful and well attended Stakeholder Assembly on 7 November 2013, where we were delighted to engage with a very experienced and well informed audience. A longer term 5 year strategic plan will now be developed, in close consultation with colleagues and partners across the Wiltshire Health and Social care system.

Following its difficult start earlier in the year, we were very pleased that the NHS111 Service for Wiltshire reached Full Service Acceptance on 28 October 2013. This achievement was reached

## ***Chairman's Announcements***

thanks to a strong collaborative working relationship between the CCG and Harmoni, our Service Provider, as well as being the outcome of a great deal of hard work on both sides.

In early November 2013 we staged the first of our Commissioner Development training workshops as part of our on-going commitment to the professional development of our workforce. This was well received, and provides a good platform on which to build incrementally.

A copy of the Integrated Performance Management Report can be found via the following link:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2013/11/Paper-09-Integrated-Performance-Report.pdf>

**Director of Planning, Performance and Corporate Services**

# Chairman's Announcements

<b>Subject:</b>	<b>Wiltshire Core Strategy</b>
<b>Officer Contact Details:</b>	<b>Georgina Clampitt-Dix</b> 01225 713472 georgina.clampitt-dix@wiltshire.gov.uk
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm">http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm</a>

## Summary of announcement:

### Core Strategy update

Following the examination in public on the draft Wiltshire Core Strategy that ended in July last year, the independent Planning Inspector appointed by the Government to examine the Core Strategy has issued his preliminary findings.

The Inspector has indicated that the housing requirement in the Core Strategy should be raised from 37,000 to 42,000 for the Plan period 2006 to 2026. Work is now being undertaken to review the evidence underpinning the plan to determine how the higher housing growth should be disaggregated across Wiltshire and how this housing will be delivered including through the development of a new housing allocations development plan document.

Specifically in relation to Chippenham, the Inspector has highlighted issues regarding the assessment of options for strategic sites at the Town particularly in relation to the transportation effects of proposals. He has suggested that these sites are removed from the Plan to allow the Council to review its approach to development allocations at the Town and that this could be done through a new development plan document so as not to hold up progress with the submitted Core Strategy.

The Inspector has also raised concerns regarding: the need to update the viability evidence to justify the level of affordable housing being required within the Plan; the assessment of the level of Gypsy and Traveller sites; and the expediency by which town centre retail frontages and settlement boundaries can be reviewed.

The Council has responded to these and other findings and has prepared timetables including public consultation for the production of two new development plan documents - one for Chippenham and the other to provide additional housing allocations elsewhere in Wiltshire - which will be reported to Cabinet on 21<sup>st</sup> January 2014 through a revision to the Council's Local Development Scheme.

Further information on the Inspector's preliminary findings and Council's response can be found on the Council's website at:

<http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm>





## Devizes Community Area Board

January 2014



### 1. Neighbourhood Policing

**Team Sgt:** Ronnie Lungu for Joanne Spencer

#### **Town Centre Team**

Beat Manager – PC Chris Mead  
PCSO – Paula Yarranton  
PCSO – (vacant)  
PCSO – Luke Woodward  
PCSO – Kelly Watts

#### **Rural North Team**

Beat Manager – PC Helen Clarke  
PCSO – Gareth Cole  
PCSO – Fiona Marno

#### **Rural South Team**

Beat Manager – PC James Sheate  
PCSO – Oliver Nash

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

### 4. Local Issues

On the 2<sup>nd</sup> January 2014 PC James Sheate joined the Devizes NPT team in replacement for PC Lawson. James has a history in Neighbourhood Policing but most recently was part of our Specialist Operations team based at Police Headquarters. James will quickly establish himself in the role and continue the hard work of the team in tackling issues on Devizes South rural area.

PCSO Stonestreet (Sainsbury) has left the area for pastures new in Salisbury. This was arranged to accommodate personal circumstances and her role is being covered by existing staff from the team at Devizes and from the wider organisation pending the posting of a replacement.

At the last Area Board a request was made for more detail of what is happening outside of Devizes town. Each beat manager therefore contributed to this report for their respective areas.

#### **Devizes North Rural**

**Speed enforcement** – as a result of concerns raised by residents and drivers suspected of travelling at excess speeds through some villages PC Helen Clarke undertook UNIPAR training which will now enable her to conduct targeted speed checks. Results of checks will be shared with Parish Councils in the monthly updates from PCSO Cole.

**Neighbourhood Watch** - Coordinators have been receiving a monthly police report detailing crimes within the north villages, updates, our current priorities and an input from our Crime Reduction Officer. We are eager to continue information sharing to develop closer partnership working.

### **Bromham**

No incidents of note during December 2013

### **Rowde**

No incidents of note during December 2013

### **Bishop Cannings**

On 09/12/2013 unknown suspect(s) have attempted to gain access to out-buildings at MDN Shot blasting, Sheppard's Shore by damaging the framework around the door with unknown instrument. They have also attempted to 'jemmy' the window out but no entry gained damage TVO £150. On 31/12/2013 a Landrover Discovery 4 parked in The Crown PH car park had damage caused to the rear windscreen and all four wheels stolen.

### **Coate & Horton**

On 18/12/2013 a 4 x 4 vehicle had crashed through a hedge and when Police arrived, discovered driver not insured, vehicle was seized. The driver is currently being processed in relation to not having insurance.

### **All Cannings**

On 20/12/2013 unknown suspect/s have damaged crops at Cliff Farm, The Street by driving around in the field.

### **Stert & Etchilhampton**

No incidents of note during December 2013.

### **Devizes Town**

The team have been concentrating on acquisitive crime on the lead up to and during the festive period as well as antisocial behaviour. High profile foot patrols have been conducted in the town centre as well as a separately funded operation for undercover anti-shop-lifting patrols.

Working together with the antisocial behaviour officer from Wiltshire County Council and representatives from the Southern housing group, we have successfully disrupted the anti-social activity associated with 18A The Brittox. Further civil action is to be taken against the residents of the address by the housing group and a court date has been set for February.

In October November and December there were numerous reports of antisocial behaviour in the Brickley Lane area which have also been addressed working in partnership. The ringleaders of the group involved were identified and served with an ASBO warning letter in the presence of their parents. One specific offence of common assault was also resolved by a Local resolution. Since this time there have been no further reports of ASB in this area.

Crime and ASB have been a focus for the town especially where linked to the night time economy. Following a number of higher profile incidents within or in the proximity to The Crown public house we worked with the brewery and licensing authority to reduce the number of offences. This has been achieved through changes to entry times, door staff under a different contract and changes to the inside of the premises.

Overnight on 13-14 January report two males were arrested by Police following an attempted burglary to Cross Keys Jewellers in the Ginnel. The offenders are on bail pending completion of enquiries.

### **Devizes South Rural**

I recognise there has been a gap in a dedicated NPT Officer for this area and I am grateful to PC Mead and PC Clarke for continuing to provide effective cover as well as policing their own areas.

A significant amount of time continues to be spent on the reports of antisocial behaviour in St Mary's Close, Potterne with partnership involvement from Aster Housing, Wiltshire County Council and Victim Support. Legal action has been instigated by the housing association.

**Urchfont**

On 08/01/14 two burglaries were committed in a commercial garage. The suspects have now been identified and will be dealt with.

**Market Lavington and Easterton**

On 13/12/2013 three burglaries were committed in commercial premises. This appears to be part of a larger series across Wiltshire and enquiries continue.

**Market Lavington**

On 21/12/14 two vehicles had the tyres damaged

**Worton**

On 17/12/2013 a transport company reported the attempted theft of diesel.

**Erlstoke**

In November and December 6 violent offences were reported to Police from inside the prison

**CRIME & DETECTIONS (August 2012 – August 2013 compared to previous rolling 12 months)**

The below chart for the most significant crime areas demonstrates how fluctuations of offending over a rolling 12 months affect figures. January and February 2013 account for 31 of the increase in offences for non-domestic burglary, a matter I have previously reported on (suspect was caught and dealt with through the courts). Both categories for burglary remain a focus of our attention.

Of other significance is the increase in violence against the person. Since the 1<sup>st</sup> December 2013 39 incidents of violence have been recorded. 14 are reported to have been in a public place but only 3 of these 14 are linked to the night time economy of the town. The remaining 25 offences have happened behind closed doors, 5 being within Erlstoke Prison. Significant strides have been made with businesses in operating at night to reduce offending.

Vehicle crime: September 2013 saw a spike in offending over one night where 7 vehicles were broken into in the Newman Road area and an increase over the whole month by another 8 offences. Since this point there has been a continued reduction in this offence type.

EZ Devizes NPT	Crime				Detections*	
	12 Months to December 2012	12 Months to December 2013	Volume Change	% Change	12 Months to December 2012	12 Months to December 2013
Victim Based Crime	1174	1263	+89	+7.6%	22%	21%
Domestic Burglary	45	44	-1	-2.2%	24%	23%
Non Domestic Burglary	120	158	+38	+31.7%	5%	19%
Vehicle Crime	87	100	+13	+14.9%	10%	0%
Criminal Damage & Arson	258	253	-5	-1.9%	19%	15%
Violence Against The Person	260	339	+79	+30.4%	35%	30%
ASB Incidents (YTD)	832	759	-73	-8.8%		

\* Detections include both Sanction Detections and Local Resolutions

**Matthew Armstrong**

Sector Inspector, Devizes Melksham Pewsey

15<sup>th</sup> January 2014





## Briefing report for Devizes Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

### **Responding to incidents:**

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

### **Prevention work:**

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

### **Protection work:**

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: [www.wiltfire.gov.uk](http://www.wiltfire.gov.uk) or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Darren Nixon, Devizes, Melksham, Calne Station Hub	07860 345294	darren.nixon@wiltfire.gov.uk
Operational matters	Station Manager - Jack Nicholson, Trowbridge, Bradford, Westbury Station Hub	07809 548048	jack.nicholson@wiltfire.gov.uk
Operational matters	Station Manager - Jason Underwood, Amesbury, Pewsey, Ludgershall Station Hub	07515 191951	jason.underwood@wiltfire.gov.uk
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltfire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	<a href="http://www.wiltfire.gov.uk">www.wiltfire.gov.uk</a> and then complete the on line request

## Incident details for your community area

Incident Type	Detail	January, 2013	February, 2013	March, 2013	April, 2013	May, 2013	June, 2013	July, 2013	August, 2013	September, 2013	October, 2013	November, 2013	December, 2013
Chimney Fire		1	1	2	2	1	0	0	0	0	2	2	2
Emerg Spec Svc Calls		1	0	0	0	1	2	0	2	4	0	0	0
	Advice - App/Eq not Specd	0	0	0	0	0	0	0	0	0	2	0	0
	Animal Rescue	0	0	0	0	1	0	1	0	0	0	0	0
	Assist Amb/Social Service	1	0	0	0	3	1	1	0	0	0	0	0
	Co-Responder	0	0	0	0	0	0	0	0	1	0	0	0
	Effecting Entry	0	1	0	0	0	0	0	0	1	1	0	0
	Flooding	0	0	0	0	0	1	2	0	0	0	0	3
	Lift Release	1	0	2	0	0	0	1	0	1	0	0	0
	Making safe	0	0	0	0	0	0	0	0	1	0	0	1
	Person Rescue/Release	0	0	0	0	0	1	0	1	0	0	1	0
	RTC - Make Safe	1	1	1	0	1	1	0	0	0	0	2	0
	RTC - Person Trapped	0	1	0	0	0	0	0	0	0	1	0	0
	Spills and Leaks	0	0	0	0	1	0	0	0	0	0	1	0
False Alarm Good Intent		2	1	0	8	3	2	5	2	0	2	2	2
FDR1 Fire		2	2	3	5	1	3	2	7	2	4	2	2
Secondary Fire		0	0	0	3	0	0	2	0	0	0	1	0
	Fence/Lamp	0	0	0	0	0	0	1	0	0	0	0	1
	Grass/Heath/Railway/Tree	0	1	0	6	3	3	6	0	1	1	0	1
	Refuse/Container	0	0	0	0	1	0	0	0	0	0	0	0

To see more detail on incidents and fire service activity in your area please go to our website and select community area (In development)

Local news from your Station Manager. (In development)

Electrical Safety: Dont let £1000s go up in smoke. People could lose thousands of pounds of technology simply by charging them, recent polls have revealed that over half of the respondants were regularly overloading sockets with all their favorite gadgets. Over 60% of all accidental house fires are caused by electrical appliances.

## **Update for Devizes Area Board**

<b>Update from</b>	<b>Devizes Campus Development Team (CDT)</b>
<b>Date of Area Board Meeting</b>	27.01.14
<b>Headlines/Key Issues</b>	

- Following the last Devizes Area Board the Devizes CDT now has a full representation. They have also appointed a Chairman at their meeting on Monday 16<sup>th</sup> December 2013. The full list of membership is shown below:

<b>Representing</b>	<b>Name</b>
Town Council and Chair of Devizes CDT	Councillor Nigel Carter
Area Board	Councillor Peter Evans
Education/ Young People	Reverend Jonathan Triffitt
Wider Community	Liam Tatton-Bennett
User and Community Group	Mike Weston Jasper Selwyn Zoe Millington David Dawson
Wiltshire Council Officer	Rhys Schell

- The Devizes CDT have now completed the first consultation and were pleased to receive 375 responses. A comprehensive update on the findings will be provided during the Area Board meeting, however, the key findings are as follows:
  - ▶ High level of public support for a number of core, partner and voluntary services to be included within a single site Campus
  - ▶ Strong response for the Campus to either be within Devizes town centre or in close proximity with excellent access via Bus and walking of particular importance
  - ▶ Large volume of comments suggesting that a health component would be the most beneficial asset for the Devizes community area.

- Over the coming months the Devizes CDT will be meeting with local Council service providers. The group are also looking to engage with voluntary and community sector organisations who may have an interest in using the Campus. Using the consultation data and the information from potential core, partner and voluntary services, the CDT will begin work on their Campus working proposal. Once this is completed they will bring this document back to the Area Board for comment.
- The CDT is also engaging with other Campus teams and representatives of the Royal Society for the encouragement of the Arts, Manufactures and Commerce (RSA) in regard to issues such as social engagement in the Campus development, future funding and other related matters. An early meeting on these topics is in planning and outcomes will be reported at the next Area Board.





**DEVIZES AREA BOARD**  
**27<sup>th</sup> January 2014**

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**COMMUNITY AREA TRANSPORT GROUP**  
**MEETING HELD ON MONDAY 13<sup>th</sup> January 2014**

**Purpose of the Report**

To provide an update and recommendations to Devizes Area Board from the meeting of the Community Area Transport Group meeting held on Monday 13<sup>th</sup> January 2014.

**Notes of Meeting**

**Present:**

Tony Cosstick - Cycle Devizes  
 Peter Evans - Devizes Town Council  
 Kate Freeman – Chairman of DCAP Transport Sub-Group (From 10:30am)  
 Ann Lumb - Great Cheverell Parish Council  
 Kelvin Nash – Devizes Town Council (From 10:15am)  
 Gareth Rogers - Senior Engineer, Wiltshire Council  
 Richard Rogers - Community Area Manager for Devizes, Wiltshire Council  
 Steve Valentine – Roundway Parish Council  
 Philip Whitehead – Member of Devizes area Board and portfolio holder for Highways Contract

**Also in attendance**

Peter Baxter - Worton Parish Clerk  
 Ray Rogers – Bath Road residents

<b>Apologies</b>	<ul style="list-style-type: none"> <li>• Rob Edwards – Potterne Parish Council</li> <li>• Peter Evans - Devizes Town Council</li> <li>• Kristian Price – Area Highways Engineer</li> </ul>																						
<b>Funding Update</b>	<table border="0" style="width: 100%;"> <tr> <td>CATG ALLOCATION 2013-14</td> <td align="right">£23,251.00</td> </tr> <tr> <td></td> <td align="right">£20,127.65</td> </tr> <tr> <td><b>Contributions</b></td> <td></td> </tr> <tr> <td>West Lavington PC</td> <td align="right">£2,000.00</td> </tr> <tr> <td>Dauntsey Aided Primary School</td> <td align="right">£800.00</td> </tr> <tr> <td>Dauntsey School</td> <td align="right">£20,000.00</td> </tr> <tr> <td><b>Total Budget 2013-14</b></td> <td align="right"><b>£66,178.65</b></td> </tr> <tr> <td><b><u>Commitments carried forward from 2012-13</u></b></td> <td></td> </tr> <tr> <td>Cheverell Road carriageway roundels</td> <td align="right">568.11</td> </tr> <tr> <td>New Park Street bus stop pole</td> <td align="right">167.07</td> </tr> <tr> <td>West Lavington Ped Enhancement</td> <td align="right">795.00</td> </tr> </table>	CATG ALLOCATION 2013-14	£23,251.00		£20,127.65	<b>Contributions</b>		West Lavington PC	£2,000.00	Dauntsey Aided Primary School	£800.00	Dauntsey School	£20,000.00	<b>Total Budget 2013-14</b>	<b>£66,178.65</b>	<b><u>Commitments carried forward from 2012-13</u></b>		Cheverell Road carriageway roundels	568.11	New Park Street bus stop pole	167.07	West Lavington Ped Enhancement	795.00
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<p><b>Worton Parish Council response to the C20 speed limit review</b></p>	<ul style="list-style-type: none"> <li>• Peter Baxter (Clerk of Worton Parish Council) presented a report to confirm the Parish Council's position in regard to the recent review of speed limits on the C20 road through the village of Worton and wider parish area, as raised at the last CATG meeting.</li> <li>• Worton Parish Council recognises that a practicable compromise may be necessary to address the concerns of all parties. To that end, it suggests that a buffer zone of 40mph be established at both ends of the current 30mph zone: to the west, between the 30mph de-limit and the west side of Woodborough House, and to the south from the existing southern de-limit for the length of the C20 to its junction with South Cross Lane.</li> <li>• The Parish Council also recommends that the 60 mph limit for the remainder of the C20 length to Black Dog crossroads should be reduced to 50mph, merging with the existing A360 50mph limit. Consequently, the Council wishes to press strongly for the review process to be repeated to accommodate these perspectives, and to address the concerns previously raised for the quality of the original undertaking</li> </ul> <p><b>ACTION</b> - All of these comments will be put in the report on the speed limit reviews for consideration by the cabinet member. (GR)</p>																														
<p><b>Actions from Nov 2013 meeting and updates</b></p>																															
<p><b>a. Coach Parking</b></p>	<ul style="list-style-type: none"> <li>• The order has been passed to the Wiltshire Council's legal team and the work should be contracted by the 18<sup>th</sup> Jan 2014</li> <li>• There is a commitment to completing the work by the end of the financial year</li> </ul>																														

<p><b><i>b. Cycling across the Green</i></b></p>	<ul style="list-style-type: none"> <li>• Work will commence on 17<sup>th</sup> Feb for 6 weeks. One gang will work on the crossing upgrades whilst the other gang will work on the footpath</li> <li>• Signs communicating what will take place will go up at the end of January</li> </ul>
<p><b><i>c. Lavington Crossings</i></b></p>	<ul style="list-style-type: none"> <li>• The road markings have been completed</li> <li>• The first crossing has been constructed although a water leak has necessitated a repair to be carried out by Wessex Water.</li> <li>• The second crossing has been postponed whilst consultation remains open. The Parish Council are to consider how to proceed</li> <li>• Dauntsey School have confirmed that they will contribute to their Zebra Crossing and this work will now be taken forward.</li> </ul> <p><b>ACTION</b> – Highways to provide relevant information and maps to the Parish Council regarding the crossing by the school. This will then be distributed on behalf of Wiltshire council. (GR)</p>
<p><b><i>d. 20 mph speed limits</i></b></p>	<ul style="list-style-type: none"> <li>• The policy has now been approved by the cabinet member</li> <li>• All CATG's will be invited to put in up to two areas for consideration. The limit of two areas per CATG per year is to ensure that demand does not significantly outstrip resources available by WC</li> </ul> <p><b>ACTION</b> - A letter to be written to Parish Councils to invite them to put forward any suggestions for consideration at the March CATG meeting. (RR)</p>
<p><b><i>e. Gates along the Whistley Road</i></b></p>	<p>An offer from the CATG to pay for 50% of the costs of installing gates along the Whistley Road has been declined by the Parish Council</p>
<p><b><i>f. Rotherstone Speeding</i></b></p>	<p><b>ACTION</b> - This is to be considered at the next meeting</p>
<p><b><i>g. Cycle Stands</i></b></p>	<p><b>ACTION</b> – Provide GR with a list of locations by the end of January 2014 (TC)</p>
<p><b><i>h. Update on Metro Counts – 3 waiting to be completed (Bromham, Erlestoke, Bath Road)</i></b></p>	<ul style="list-style-type: none"> <li>• As well as the three requests opposite to be undertaken, Littleton Panell is also being redone.</li> <li>• There has been a period when there were no resources to carry out metro counts and a backlog has built up. Resources have now been allocated and the training company has offered to clear the backlog during January ready for the newly trained staff to take over.</li> </ul>

	<p><b>ACTION</b> – Send metro request form for Bath Road to Ray Rogers so that he can speak to the Parish Council regarding location. (RR)</p> <ul style="list-style-type: none"> <li>• A discussion was had on speeding along the Bath Road and Caen Hill. It was recognised that the metro count will give you some of the information but the stats may not give a true picture of the real situation.</li> <li>• It was recognised that Community Speedwatch could be a very useful tool to help tackle the problem of speeding from 70mph dual carriageway on Caen Hill to 30mph as you come along the Bath Road. Other suggestions that could be considered include a crossing, pinch points, and the use of the SID. There is also a need to take account of highways improvements to Shanes Castle.</li> </ul> <p><b>ACTION</b> –The Town Council are invited to comment on whether a crossing is required and if so where. (KN)</p>
<p><i>i. Footpaths along Folly Road</i></p>	<p><b>ACTION</b> – Roundway PC to look at whether anything additional is required and if they wish to pursue it.</p>
<p><i>j. Double Yellow Lines</i></p>	<ul style="list-style-type: none"> <li>• There is no budget for painting double yellow lines. However it is clear that many of them now need redoing.</li> <li>• Currently repainting is being carried out if and when other repairs are being undertaken nearby.</li> <li>• PW is looking at whether a budget can be found that allows them all to be done together</li> </ul>
<p><b>A361 proposal to provide safe crossing place on the dual carriage way</b></p>	<ul style="list-style-type: none"> <li>• The works will cost approximately £16,400. £10k will be for traffic management</li> <li>• The key question is whether this expenditure can be justified given the relatively few people who cross the road.</li> <li>• A discussion was had on options available to make the road safer including introducing a 50mph limit or reducing the road to a single lane. However the former would result in criminalisation of drivers and the latter would be too expensive to consider</li> <li>• Members of the group felt that hatching might work but the highways engineer doubted whether the impact would be great enough. It would also cost @£100k which would mean a substantive bid is required and it is very doubtful whether it would be viewed as a priority</li> <li>• A decision on the crossing was deferred whilst views are sought from the neighbouring Parish Councils</li> </ul> <p><b>ACTION</b> - Contact the 3 Parish Councils of Devizes, Potterne and Rowde, to see if they would support this scheme and are willing to contribute to it. (RR)</p>

<p><b>Future CATG projects</b></p>	<ul style="list-style-type: none"> <li>• The eastern approach to Urchfont could benefit from improvements to the area around the bus stops. There is also a bus stop further up where a dropped kerb may be required and a hard standing put in.</li> <li>• Great Cheverell may be looking in the near future to put an agenda item regarding HGVs and associated issues.</li> <li>• Parish Councils were reminded that they can request items on the CATG agenda by raising an area board issue or contacting Richard Rogers.</li> </ul>
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>• KF asked whether Maryport Street would become a shared space or just resurfaced? The answer is that it is just to be resurfaced. Shared space is very expensive and would normally be only considered in an area such as the Market Place.</li> <li>• Issue 2350 – An offer was made by the CATG in 2012 to pay for 50% of the cost of dropped kerbs in Chestnut Close in Rowde. Only recently has the parish council accepted the offer and the CATG were asked whether they would still fund them. The Parish Council has also asked for 50% funding towards another set of dropped kerbs. Whilst this is a separate issue, it was recognised that carrying out all the work at one time would be cost effective</li> </ul> <p><b>RECOMMENDATION</b> – It was agreed that the CATG would still pay 50% of the costs for Issue 2350 and would consider any other requests on their merits.</p> <ul style="list-style-type: none"> <li>• Quakers Walk – PW asked whether there would be support to resurface Quakers Walk using tarmac given that the current surface is inadequate.</li> </ul> <p><b>ACTION</b> - Roundway PC and Devizes TC to obtain a view from their Parish Council on whether it should be resurfaced with tarmac, particularly from the gates up to the school (KN &amp; SV)</p>

### **Recommendations to Devizes Area Board**

**The area board is asked to agree the following recommendations:**

**RECOMMENDATION** – That the CATG will pay 50% of the costs for dropped kerbs relating to Chestnut Close, Rowde (Issue 2350). This would be about £900

**Date of next meeting – Monday 10<sup>th</sup> March, 10am, Wiltshire College, Devizes**

*Report Author: Richard Rogers, Devizes Community Area Manager*



<b>Report to</b>	<b>Devizes Area Board</b>
<b>Date of Meeting</b>	<b>25<sup>th</sup> November 2013</b>
<b>Title of Report</b>	<b>Area Board Grants</b>
<p><b>Purpose of Report</b></p> <p>To ask Councillors to consider 5 applications seeking 20013/14 Community Area Grant Funding.</p> <ol style="list-style-type: none"> <li style="margin-bottom: 15px;"> <p>1. <b>Wiltshire Mind</b> are seeking £494 as a digital literacy grant to purchase a new laptop for the Devizes Peer Support Group</p> <p style="margin-left: 40px;">Recommended for consideration for approval</p> </li> <li style="margin-bottom: 15px;"> <p>2. <b>Alzheimers Support</b> are seeking £642 towards an awning for the Sidmouth club</p> <p style="margin-left: 40px;">Recommended for consideration for approval</p> </li> <li style="margin-bottom: 15px;"> <p>3. <b>Nursteed Centre</b> are seeking £2,412.89 towards a replacement boiler</p> <p style="margin-left: 40px;">Recommended for consideration for approval</p> </li> <li style="margin-bottom: 15px;"> <p>4. <b>Devizes Outdoor Celebratory Arts</b> are seeking £2,166 to purchase new equipment</p> <p style="margin-left: 40px;">Recommended for consideration for approval</p> </li> <li style="margin-bottom: 15px;"> <p>5. <b>All Cannings Handbells Group</b> are seeking £500 towards a new set of handbells</p> <p style="margin-left: 40px;">Recommended for consideration for approval</p> </li> </ol>	

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5<sup>th</sup> April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Devizes Area Board has been allocated a 2013/2014 budget of £83,375 for community grants, digital literacy projects, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £500 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.10. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.



- 1.11. The 2013/2014 funding criteria and application forms are available on the council's website  
<http://www.wiltshire.gov.uk/council/areboards/areboardscommunitygrantsscheme.htm>
- 1.12. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• <a href="#">Area Board Grant Guidance 2013/14 as presented for delegated decision</a></li> <li>• <a href="#">Devizes Community Area Plan</a></li> <li>• <a href="#">Devizes Joint Strategic Needs Document</a></li> </ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 1 further round of funding during 2013/2014.
- 24<sup>th</sup> March 2014

## 3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Devizes Area Board will

have a balance of £16,497

- 4.3. All awards are subject to the condition that no payment will be made until all other match funding has been confirmed.

## 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

## 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8	<b>Wiltshire Mind</b>	Devizes Peer Support Social Group- new laptop	£494

- a. It is the officer's recommendation that an award of £494 for the cost of a new laptop including a broadband dongle be considered for approval.
- b. This application meets grant criteria 2013/14 and has been classified as a capital project
- c. Devizes Mind supports those within the area with a range of mental health illnesses and disabilities. The project will benefit approximately 12 people per week mainly through increasing skills, communication and opportunities
- d. Although Wiltshire Mind operates throughout Wiltshire, the laptop will be for the sole use of the Devizes group
- e. As the cost is below £500, the group do not need to provide match funding. Free

uncommitted reserves are not excessive.

f. They are a not for profit community group.

Ref	Applicant	Project proposal	Funding requested
9	<b>Alzheimers Support</b>	Listed building awning at Sidmouth Club	£642 towards a project of £1,284

- a. It is the officer's recommendation that an award of £642 towards the cost of an awning should be considered for approval.
- b. This application meets grant criteria 2013/14 and has been classified as a capital project
- c. The Sidmouth Club is a highly valued organisation providing important support. There are about 200 or more visitors each month with the office entrance being the only way to leave the building. The office is South facing and can become extremely hot. However the door needs to be kept shut to protect the vulnerable adults in the club. The awning will offer some protection from the heat during the summer months particularly when meeting with carers and family members. Having discussed the issue with the applicant, it is the officer's opinion that this awning would be beneficial.
- d. Alzheimers Support received a small grant for a laptop earlier this financial year. This does not preclude them from applying for this grant which is for a different project.

Ref	Applicant	Project proposal	Funding requested
10	<b>Devizes &amp; District Association for the Disabled</b>	Replacement boiler at the Nursteed Centre	£2,412.89 towards a project costing £4,825.79

- a. It is the officer's recommendation that an award of £2,413 towards the cost of the replacement boiler is considered for approval.
- b. This application meets grant criteria 2013/14 and has been classified as a capital project
- c. The Nursteed Centre is a community centre for the disabled used by various organisations supporting people with all disabilities. These include day clubs for the blind and disabled, support groups for arthritis, diabetes, multiple sclerosis, hard of

hearing and deaf, PHAB, Stroke Association and Contact A Family (children with disabilities).

- d. The project is the replacement of old heating boiler and other works to improve efficiency of the heating system to ensure the heating system is in good order for use by user groups of disabled people and to reduce running costs
- e. The rest of the money is being raised from private donations and reserves.

Ref	Applicant	Project proposal	Funding requested
11	<b>Devizes Outdoor Celebratory Arts (DOCA)</b>	Equipment for Devizes Outdoor Celebratory Arts activities	£2,166 towards a project £4,333

- a. It is the officer's recommendation that an award of £2,166 towards equipment for DOCA
- b. This application meets grant criteria 2013/14 and has been classified as a capital project
- c. DOCA run a number of large events each year in the area including the Street Festival, Carnival, Christmas Festival and Lantern Parade. These events are growing and are enjoyed by thousands of people. The organisation contributes in many ways to the community including community cohesion and the economy.
- d. The new equipment includes road signage, gazebos and outdoor cabling as well as a printer for the office.
- e. DOCA are providing the match funding from their own reserves and an Arts Council grant

Ref	Applicant	Project proposal	Funding requested
12	<b>All Cannings Handbells Group</b>	To purchase a new set of handbells	£500 towards a project costing £2,500

- a. It is the officer's recommendation that an award of £500 towards the cost of the handbells is considered for approval.
- b. This application meets grant criteria 2013/14 and has been classified as a capital project

- c. All Cannings Handbell Group was formed about one year ago and at present uses a set of borrowed bells. These were lent to them temporarily to enable them to learn to use them and to give them time to raise the money to purchase them. They will be playing at local events to raise money for local activities, at care homes to entertain the elderly and forming an after school club at All Cannings school to introduce the children to music and encourage them to play. At present they use 12 bells but the whole set will be 22 bells and they will therefore be able to recruit more members.
- d. The officer was pleased to see that the group has been committed to raising the money through fundraising, grants and donations. Consequently the application is only for £500

No unpublished documents have been relied upon in the preparation of this report.

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